

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of January 29, 2014**

**Members Present:** Paul Anderson, Tom Davis, Chuck Riggott, Dave Tyler and Kirk Montstream

**Others Present:** Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, Board of Selectmen Liaison Steve Dearborn, Attorney Vincent Purnhagen and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Added Agenda Items**

There were no added agenda items.

**II. Acceptance of Minutes of November 20, 2013**

**Motion:** To accept the minutes of November 20, 2013.  
Tyler/Davis  
In favor: Tyler, Davis, Anderson  
Abstained: Riggott  
Passed

**III. Communications**

Mr. Anderson had two letters from the Board of Selectmen. Mr. Tyler has been reappointed as a regular member with his term ending December 1, 2017. Mr. Montstream has been appointed as a regular member with his term ending December 1, 2017.

**IV. Visitors**

Mr. Steve Dearborn, Board of Selectmen liaison, asked what the Fund 10 FCC was. Mr. Anderson replied that this is a Town held account that the connection charge fees are held until they are needed.

**V. Public Participation**

Mr. Jim Barton, 158 South Water St, was present to ask the Board for consideration to rate payers when putting together the upcoming budget. The Board needs to consider their revenue source; the rate payers. Rate payers aren't receiving pay increases and many are on fixed incomes. Mr. Barton felt the 30% increase in last year's rate was excessive. Increases need to be reasonable and graduated. Mr. Barton asked again that the Board take this into consideration during deliberations.

**VI. Receipt of Applications**

Galinski, 227R South Main St, COM2013-005

Mr. Enderle handed out a map that Mr. Alibozek had prepared for Mr. Galinski's property. Mr. Enderle explained that there are no plans to review yet. Attorney Purnhagen stated that the application is incomplete and it should not be accepted. Mr. Enderle will contact Mr. Galinski regarding plans. This application is on hold until the February meeting.

RRC Management LLC, R&R Tool & Die, 94 Newberry Rd, COM2014-001

Mr. Enderle had the plans for the proposed expansion. Town Engineer Len Norton's memo calculates to 1 EDU.

**Motion:** To accept the application of RRC Management LLC, R&R Tool & Die, 94 Newberry Rd, COM2014-001.  
Tyler/Riggott  
Passed unanimously

**VII. Approval of Applications**

RRC Management LLC, R&R Tool & Die, 94 Newberry Rd, COM2014-001

**Motion:** To approve the application of RRC Management LLC, R&R Tool & Die, 94 Newberry Rd, East Windsor, CT, COM2014-001, Map 93, Block 19, Lot 11, prepared by JR Russo & Associates, 1 Shoham Rd, East Windsor, CT 06088, Map No. 2013-063 with no revisions.  
Tyler/Riggott  
Passed unanimously

**VIII. Legal**

Two returned/uncollectable warrants were given to the Board for consideration.

**Motion:** To give the two returned warrants to Attorney Purnhagen for collection.  
Tyler/Riggott  
Passed unanimously

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing scheduled for 7:30 p.m.  
Tyler/Davis  
Passed unanimously

**IX. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for Newberry Village LLC, 4 Mallard Court and DSE Properties, 14 Windsorville Rd.  
Tyler/Davis  
Passed unanimously

There was no one present for Newberry Village LLC, 4 Mallard Court. Mr. Enderle explained that this is a new active adult unit and one half of the FCC has been paid.

There was no one present for DSE Properties, 14 Windsorville Rd. Mr. Enderle explained that this is a new single family residential and none of the FCC has been paid.

**Motion:** To close the public hearing for Newberry Village LLC, 4 Mallard Court and DSE Properties, 14 Windsorville Rd.  
Tyler/Davis  
Passed unanimously

**Motion:** To resume the regular meeting.  
Tyler/Davis  
Passed unanimously

#### **X. Action on Facility Connection Charges**

**Motion:** To impose the FCC as published for Newberry Village LLC, 4 Mallard Court and DSE Properties, 14 Windsorville Rd.  
Tyler/Davis  
Passed unanimously

#### **XI. North Road Sewer Extension Phase 2**

Mr. Enderle reported that the project is on hold. Mr. Tyler asked what was left to do. Mr. Enderle replied that there was a bit on North Rd, Melrose to Yosky, laterals and patching.

#### **XII. Unfinished Business**

##### Transfers

There were no transfers to be made.

##### Acceptance of Standards and Guidelines for Sanitary Sewer Construction

Mr. Enderle explained that he had handed out drafts. It was decided they would stay with the 24" manhole cover. After review, final comments were given to Tim Coon.

**Motion:** To accept the New Standards and Guidelines for Sanitary Sewer Construction as published; dated October 2, 2013, to become effective February 1, 2014.  
Tyler/Davis  
Passed unanimously

##### Required Connections (Ordinance Sect 82-1.4)

Mr. Anderson reported that the revised ordinance is at the Selectman's Office waiting to be sent to Town Meeting. There was a discussion regarding exemptions to the ordinance. Mr. Anderson suggested keeping the ordinance simple and addressing the exemptions in a WPCA policy.

##### IT Status

Mr. Alibozek reported there was no change; email is intermittent and slow.

##### Benefit Assessment Policy

This was not discussed.

#### **XIII. New Business**

##### Steve Dearborn, 68 Newberry Rd, Sewer Benefit Assessment

Mr. Dearborn, 144 East Rd, Broad Brook explained that he owns the property located at 68 Newberry Rd, East Windsor. He is looking for fairness regarding his sewer benefit assessment. He explained that half of his flow runs to Route 5 and the other half to the pump station. Mr. Enderle explained that Mr. Dearborn had contacted him regarding the assessment. Mr. Alibozek provided a map of the property. Mr. Enderle explained that a portion of the frontage was benefited by the pump station. The original assessment used 1330' front footage, \$662,630 assessed value and \$504 dwelling unit charge which resulted in a sewer benefit charge of \$11,970. The Board of Assessment Appeals adjusted the assessed value to \$548,000 and the front footage was adjusted to 490' which resulted in an adjustment to the sewer benefit assessment to \$6,350. Attorney Purnhagen explained that they are bound by the

assessments; the time to challenge it was four years ago. Mr. Dearborn explained that he didn't realize he had already received a break.

#### Bill Sheet Review

There weren't any questions.

#### Superintendent's Report

Mr. Enderle went over the highlights of the report. Specialty Printing sent a letter to Mr. Alibozek thanking him for his help. The Garland Company provided the 30 year warranty on the second roof that was replaced. There were several certificates in the meeting packet. Mr. Alibozek completed an ESRI course and continues to expand his knowledge, Mr. Enderle and Jon Ference are NASSCO certified, Steve Bednarz, plant safety officer, attended GHS/Hazard Communication Train the Trainer Class, Konrad Karolczuk received a certificate of training from Atlantic States for VFDs/Energy Savings, Electricity, & I/I Removal/Grinder Pumps, and attended Lab Analysts of CT "Permit This...Not That" and Mr. Alibozek was inducted into the Golden Key International Honour Society at American Sentinel University. Mr. Enderle stated that his staff is well trained and he thanked the Board for funding the training budget.

Mr. Anderson reported that Mr. Enderle received the Hatfield Award. He and Mr. Enderle attended the luncheon and awards ceremony in Boston. Mr. Enderle explained that he could not receive the award without the great staff of operators he has. Mr. Tyler and Mr. Alibozek congratulated Mr. Enderle.

#### **XIV. Executive Session**

##### Superintendent's Review

**Motion:** To enter into Executive Session at 8:10 p.m. with Authority Members and Mr. Enderle.  
Tyler/Riggott  
Passed unanimously

Mr. Enderle was excused at 8:40 p.m.

Mr. Riggott left at 8:50 p.m.

Executive Session ended at 9:07 p.m. and no action was taken.

#### **XV. Adjournment**

**Motion:** To adjourn the meeting at 9:07 p.m.  
Tyler/Davis

Respectfully submitted,

Laura Michael  
Recording Secretary